



Instructional Materials Allotment

Presented by:

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TCEA IMA Resources:
<http://goo.gl/EJrfv>

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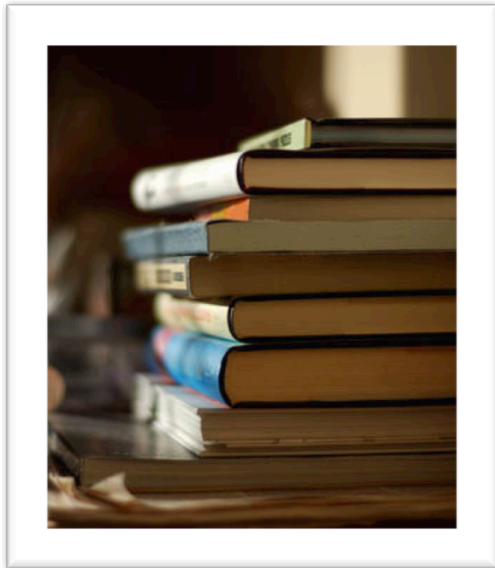
Instructional Materials Allotment

What is it?



New Funding Source

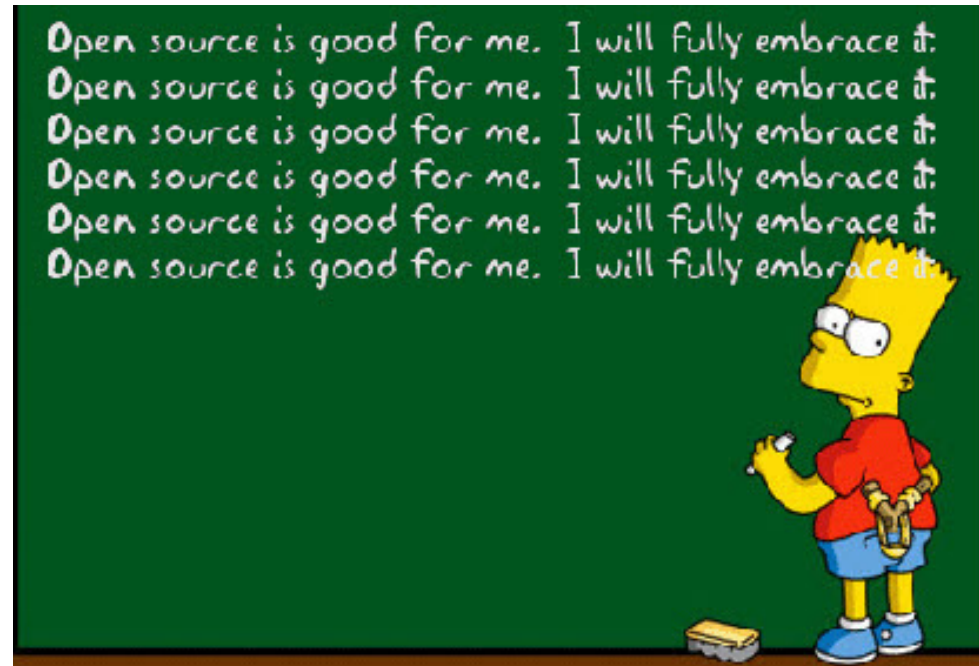
Instructional Materials Allotment



- **Instructional Materials**
 - Instructional Materials from the SBOE and Commissioner's list
 - Instructional Materials not on either list (even materials created by the district)
 - Consumable and Supplemental

Instructional Materials Allotment

- **Materials may be**
 - Printed
 - Digital
 - Open-Source
 - Combination



Instructional Materials Allotment

- **Technology Resources**
 - Training on the use of technology
 - Technical support for technology that is used for student learning
 - Technological equipment for instructional purposes



Funding



SB 6 stipulates that the legislature will appropriate 50% of the annual distribution from the Permanent School Fund

– Except for this biennium which is set at 40%

It is approximately \$75 per student per year

- The state provided a larger portion to be used in 2011-2012
- All funds roll-forward

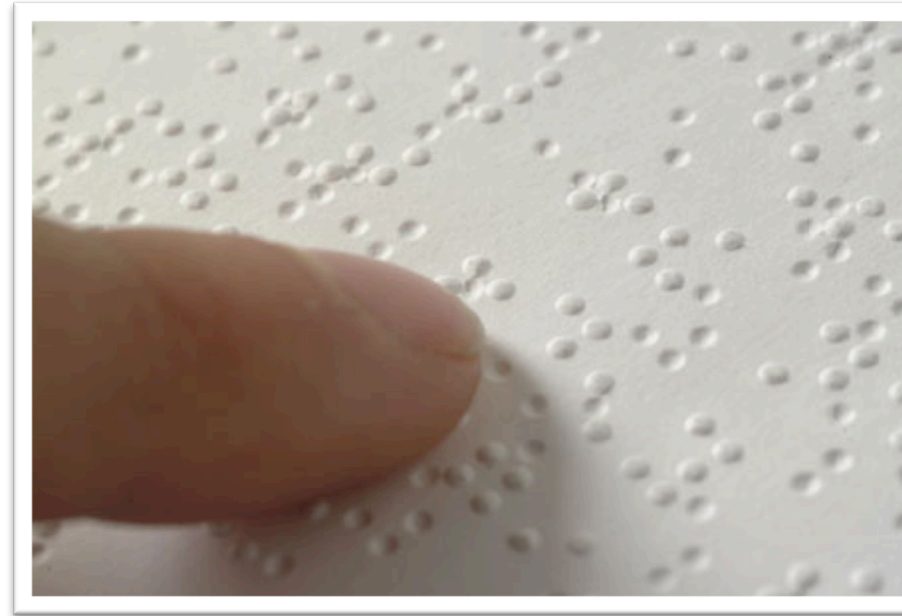
Funding

- The amount varies
 - Depends if district is a “high enrollment” district
 - Any funds left in the “textbook credit” account were added to district’s IMA



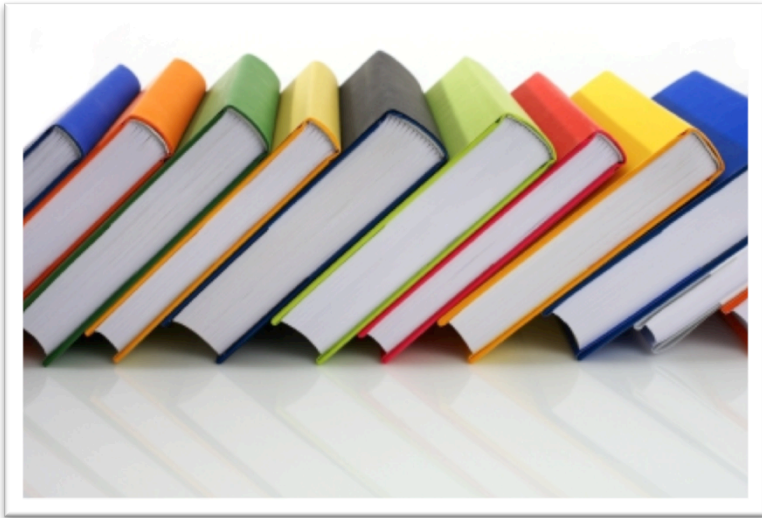
Funding

- The state took funds off the top to pay for the following
 - Braille and large type books
 - Intrastate freight
 - Technology Lending Program
 - State licenses, including open-source
 - Insurance for natural disasters



SB 6 Changes

- Repeals
 - Textbook credits
 - Class-set requirement
 - Conforming and non-conforming
 - Requirement to purchase instructional materials off the SBOE or Commissioner's list
 - Technology Allotment



Recent Actions

- Emat was closed from April 27th until May 7th
- On May 7th the 2012-2013 funds were added to the IMA.
- Commissioner's Rules:

<http://goo.gl/kHED7>



Expenditures

As of August 14, 2012	Amount	Percentage of Total Biennium
Spent thus far	\$454,236,812*	60.56%
Spent on IM	\$416,888,855	92%
Spent on Tech	\$ 37,316,049	8%

*\$750,000,000 in IMA for 2011-2013

IMA Expenditures Chart: <http://goo.gl/dCbY5>

IMA – Technology

As of August 14, 2012	Amount
Contracted Services	\$4,016,287
Professional Development	\$1,095,973
Salary	\$ 2,101,596
Equipment	\$30,102,191

IMA Expenditure Report: <http://goo.gl/dCbY5>

EMAT

- **Requisition materials** on the SBOE and Commissioner list (including Supplemental Science and adopted Open-Source)



EMAT

- Request a **disbursement** of funds to district to purchase allowable items that are not on the SBOE and Commissioner list
 - Instructional Materials off the list
 - Technological Equipment
 - Technology Services



EMAT

In most districts, the EMAT system is managed by the Textbook/Instructional Materials Coordinator



EMAT

- The district must certify that they
 - Have materials that cover all the TEKS
 - Have materials that will assist the district in satisfying the performance standards
 - Will use the IMA only for allowable purposes
 - The district will provide the title and publication information for all instructional materials

Ownership

- The instructional materials and technology belong to the district and not the state
- If the district sells the instructional materials when they are under adoption they must notify the commissioner



Ownership



- The district can sell the technology whenever they no longer need the equipment
- The district may dispose of both instructional materials and equipment if they no longer need them

Decision Making Process



Goodbye
Old School,
Hello
Instructional
Materials

Introducing the new
Instructional Materials Allotment (IMA)

Decision-Making Process

- Who to Include
 - Principals
 - Classroom Teachers
 - Subject-Area Specialists
 - Financial Director
 - Technology Directors (both technical and instructional)
 - Textbook Coordinator
 - Superintendent



Decision Making Process

- Set the Vision
 - Review district's planning documents
 - Review national and state recommendations
 - State and national technology plan
 - TASA's Creating a New Vision for Public Education
 - Partnership for 21st Century Skills
 - Innovate to Educate: System [Re]Design for Personalized Learning
 - Use guiding questions to help the group understand how the IMA resources can help the district achieve the vision of the district



Possible Discussion Questions?

- How is your district going to address the needs of the digital generation?
- How can instruction be personalized so that the individual needs, interests, and strengths of your students are accommodated?
- How can you take advantage of the vast resources that are available to teachers and students via the internet?

Possible Discussion Questions?

- How can you use instructional resources to increase the 21st century skills such as collaboration, creativity, innovation, critical thinking, problem solving, information and media literacy, and technology skills?

Possible Discussion Questions?

- How will you provide teachers and student real time access to meaningful assessment data to better facilitate each student's experience in the learning process?
- What will students, instruction, and teachers in your school district be like in 10 years?

Setting the Vision

- Your team needs to define your core beliefs about teaching and learning
- Finally, create statements that will describe how you will accomplish these beliefs.

Decision Making Process

- Discuss the Variables
 - Determine the number of printed materials you need
 - Determine if you want to continue to receive the consumables and online resources
 - How will electronic materials be accessed at school and at home
 - What should you look for in online instructional materials
 - What are your technology needs

Decision Making Process

- Determine what you will purchase both through the requisition and disbursement process
 - Establish a procedure to handle requests outside the initial requisition process
 - Review board policies to see if the purchase of instructional materials must go before the board
 - Establish procedure who will order and who will approve (both formally and informally)

Decision Making Process

- Educate Staff on the IMA and District Procedures
 - Provide a general overview of SB 6
 - Explain new challenges and opportunities created by SB 6
 - Explain new district procedures and/or policies in regards to ordering instructional materials

IMA – TCEA Survey

- In addition to funding, biggest concerns:
 - Confusion on what districts can purchase
 - Need to use funds for training staff (personnel)
 - Want a set aside % for technology
 - Coordination on decision making on how to allocate
 - Approval process is cumbersome



Instructional Materials Site

Instructional Materials
instructional.tasb.org

- Instructional Materials
- Laws, Regulations, Guidance
- Surplus Options
- Rubrics and Matrices
- Training Opportunities

► Page Tools

**Your Instructional Materials:
Buy What You Need,
Sell What You Don't**

Changes in state law give Texas school

Buy/Sell

TASB will be offering tools to help districts buy new/used materials and technology. The first set of tools will be released as soon

<http://www.tasb.org/services/instructional/index.aspx>





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